

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
APRIL 23, 2018**

Commission Members Present: James Record, Fabian Szarko and Julian Mercer.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: James Record called the April 23, 2018 Parks and Recreation meeting to order.

Public Comments: There were no public comments

Approval of Minutes: Julian Mercer made the motion to approve the March 26, 2018 P&R minutes as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Changes to the Agenda: Fabian Szarko made the motion to approve the Agenda as presented. Julian Mercer seconded the motion. Vote – Unanimous.

Council Actions: Council approved the following expenditures.

1. Mathisen Square Renovations and Plaques - \$11,500. The Village budgeted \$8,000 for the project. To complete the funding, P&R moved \$1,200 from the laptop line item, \$300 from the waste bin line item and \$1,960 from the Russell Park sidewalk line item.
2. The Patchman brick repairs for Mathisen Square, Founders Park, Queens & Hoover and the Clock Tower were approved - \$5,000.
3. Pressure washing of the Community Center Entrance, Mathisen Square Gazebo, Founders Park Gazebo, Clock Tower, Kite Girl and all of the playground equipment - \$1,500.
4. Playground mulch for Azalea Park and Veterans Park playgrounds - \$4,000.
5. Installation of spring flowers - \$1,750.
6. Mulch and pine straw throughout the Village - \$15,300.
7. Painting of the Community Center Interior - \$5,500. Council moved funding for the painting out of Contingency into Community Center Maintenance.

Budget Report: James Record shared the following:

1. Pool Supplies - \$2,800 – outstanding bills for tables (3), lifeguard umbrella, lifeguard rescue tube, skimmer lid, skimmer weirs and a pool spring.
2. Pool Operations - \$3,500 – May 1st the health inspections are scheduled & pool tags.
3. Community Center Maintenance - \$5,500 for painting - \$457 available for the rest of the year.
4. Seasonal Decorations - \$214.00 available.
5. Event Services – 1,803 available.
6. Park Maintenance - \$7,300 available. Tree on Sages Avenue to be replace - \$300 to \$400. Two crepe myrtles on Lake Park Road - \$950. Timbers for Azalea Park - \$2,000. Available - \$4,000
7. Pond Maintenance – 2,103.
8. Repairs of Common Areas - \$380.

Mathisen Memorial: Update was provided under Council Actions.

Facilities: Additional damage was found behind the door in the Community Room and will require additional repairs. Other exterior doors also show signs of rotten wood.

Landscaping: Azalea Park timbers are going to have to be replaced prior to the installation of the mulch and tree roots will also need to be removed before the new mulch is applied. Lucas Landscaping provided a quote of \$2,000 to replace all of the timbers and remove the tree roots. Fabian Szarko made the motion to approve up to \$2,000 to replace the timbers and remove the tree roots in Azalea Park. Julian Mercer seconded the motion. Vote – Unanimous.

Ponds: Cheri Clark requested that P&R consider allowing fishing in Versailles Pond. Several of the residents that live on the pond would like to be able to fish in their backyards. P&R requested that staff survey the residents around the pond and provide feedback to the commission.

Pools: Pool Memberships are on sale. Swim Team registration is open. The last day to purchase pool memberships and receive 5 free passes is Saturday, May 5 from 9 to noon.

Events: Angie Figiel shared that she is preparing for the Clean Sweep Event – May 5th. A car cleaning service has volunteered to wash and vacuum cars during the Clean Sweep. P&R by consensus approved the car cleaning service. Activities during Clean Sweep include litter collection and the painting of fire hydrants.

The theme for the Memorial Day Ceremony is “In Flanders Field.” Angie Figiel shared that the ceremony will not be videoed this year due to the cost. Angie Figiel shared that speakers have not been confirmed at this point. The event will be advertised in the local papers and banners placed in the Village.

Fourth of July is around the corner. Angie Figiel requested that P&R be thinking about candidates for the Hometown Hero Award. The HOA plans to host the second annual car show in Russell Park. Common Heart’s Firecracker Races have also been approved. Potential activities for the Fourth were discussed such as a pie eating contest, watermelon eating contest, three legged races and sack races.

James Record shared that he mentioned to Council the idea of expanding the 2019 Memorial Day Ceremony and eliminating the 2019 Fourth of July event. Council provided some mixed feedback. Ways to expand the event include having National Guard Equipment on display, a parade and cookout after the Ceremony.

James Record wanted to know if the Smoke House had been requested again this year for National Night Out along with the K-9 unit, Human Society, Sheriff’s Tactical Units etc. Angie Figiel shared that the deputies handle those request.

Angie Figiel did ask P&R how to handle program requests such as CPR classes in the future. Should she hold the request until the next P&R meeting or email the request to the Commissioners. P&R decided that a combination of the two would probably work the best.

Budget for 2018 – 2019 fiscal year: P&R discussed the proposed 2018 – 2019 budget. Changes to the proposed budget included the following:

Parks/Rec Supplies & Materials – Foods/Provisions Events \$3,500.

Parks & Recreation Services – Natural Gas –\$700, Mechanical Systems & Misc. –\$3,000. Carpet & Floor Cleaning –\$500.

The Pool Management fee and Pool Operations - Repairs and Misc. –\$6,000.

Seasonal Decorations – Christmas Lights \$16,500.

Event Services – Other \$1,200.

Maintenance of Common Areas – Landscaping Contract – expires March 1, 2019 - \$132, 000. Cul-de-sac Renovations –\$2,000. Sidewalk additions and repairs - \$2,000. Entrance Enhancements - \$5,000. Community Center Entrance Enhancement - \$3,000. Miscellaneous - \$1,200.

Pond Maintenance –Aerators/Fountains – \$3,000.

Repairs of Common Areas – \$2,000.

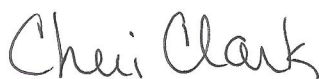
Park/Rec Capital Outlay – Benches, Tables, etc. – \$7,000. Tennis Court Resurfacing - \$10,000. Connie's Pond Walkway - \$5,000. Replacement of Playground equipment - \$5,000.

Total Proposed P&R Budget - \$378,955.

The June 25, 2018 P&R meeting will need to be moved due to the swim meet. Staff will send an email to the Commissioners to check availability.

Adjourn: Fabian Szarko made the motion to adjourn. Julian Mercer seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri Clark
Village Administrator

